

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
November 10, 2008
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF OCTOBER 27, 2008.

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

High SchoolMr. John Zuk

Middle School.....Mr. Nathan Davidson

Elementary SchoolsMrs. Mary Farris

- B. *2009-2010 High School Program of Studies*

The Administration recommends approval of the 2009-2010 High School Program of Studies Changes. (V, B)

- C. *CLIU Special Education Services Agreement*

The Administration recommends approval of the 2008-2009 Special Education Services Agreement. (V, C)

- D. *Student Trip*

The Administration recommends approval of the following school trip request: (V, D)

***Southern Lehigh Speech and Debate Team* to attend the Princeton University Invitational in Princeton, New Jersey from December 5, 2008 through December 7, 2008.**

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of November 10, 2008. (VI, A)

B. *Investment of Funds*

The Administration recommends approval of the Investment of Funds for the General Budget. (VI, B)

C. *Exonerate Tax Claim Bureau*

The Administration recommends that the Board take action to exonerate the County of Lehigh Tax Claim Bureau from the collection of 2007-2008 school real estate taxes in the amount of \$4721.15 from Maplewood Residential LP, PIN #640322822082 1. This parcel was deleted by the County of Lehigh Assessment Office as a result of it being subdivided into many residential lots. (VI, C)

VII. SUPPORT SERVICES

A. *Roof Consulting Services*

The Administration recommends acceptance of the proposal for Roof Consulting Services to replace the Administration Building roof and remediate the Liberty Bell roof from ARMM Associates, 725 Kenilworth Ave., Cherry Hill, NH 08002 in the amount of \$35,200. The anticipated project cost for both buildings is expected to range between \$240,000 and \$300,000. (VII, A)

B. *Natural Gas Contract*

The Administration recommends approval to lock into the supply and delivery of natural gas under the existing contract with Gasmark/UGI, 1100 Berkshire Blvd., Suite 305, Wyomissing, PA 19610, for the remainder of the 2008-2009 school year. 15,088 decatherms will be purchased at an anticipated cost of \$8.00 to \$8.50 per decatherm.

VIII. PERSONNEL

A. *Certificated Staff*

1. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2008-2009 school year: (VIII, A-1)

Kyle Fisher, Elementary
Lauren Weider, School Nurse
Lyndsey Amato, IU Guest Teacher
Pamela Ballaron, IU Guest Teacher
Tracy Hammond, IU Guest Teacher
Mary Harwick, IU Guest Teacher
Jennifer McKinley, IU Guest Teacher
Jennifer McLaughlin, IU Guest Teacher
Yanira Santiago de Rosado, IU Guest Teacher

2. *Supplemental Registered Nurses*

*The Administration recommends approval of the following supplemental registered nurses for the 2008-2009 school year: (VIII, A-2)

Linda Koziel
Lauren Wieder

3. *Appointment*

The Administration recommends approval of the following staff (pending receipt of required documentation): (VIII, A-3)

Jennifer Powell, .5 ESL Teacher, at an annual (pro-rated) salary of \$22,726 (1/2 of \$45,452, which is equal to Bachelors +15, Step 5), with an anticipated start date of November 11, 2008. This is a new position.

4. *Childrearing Leave*

*The Administration recommends approval of childrearing leave of the following staff:

Molly Brundage, Reading Teacher, Middle School, from October 29, 2008 through the remainder of the 2008-2009 school year.

Michelle Conrad, Psychologist, Liberty Bell Elementary School, from November 3, 2008 through the remainder of the 2008-2009 school year.

5. *Tenure*

Acknowledge attainment of tenure of the following staff:

Brooke Ruch

Nancy Smillie

Tara Walter

Dianne Riegel

Bethene Graf

Jessica Kohler

Nicole Solley

Anita Benedix

Anne Cooper

Laura Gonzalez

Devon Hagy

Colleen Pachence

Francisco Rodriguez

Katie (Steffens) Quartuch

6. *For Information Only*

Joseph Breisch, Technology Coach, High School, will complete the Internship necessary for his Master's Degree and Certificate in Instructional Technology from Kutztown University at Southern Lehigh High School. The activities associated with this completion will in no way interfere with or infringe upon his regular duties as Technology Coach.

B. *Noncertificated Staff*

1. *Appointment*

*The Administration recommends approval of the following support staff: (VIII, B-1)

Jody Hogman, Part-time, full-year Tax Office Secretary, Earned Income Tax Office, at an hourly rate of \$14.58, effective November 11, 2008. This is a new position.

Pamela Kovacs, Part-time Cafeteria Employee, Hopewell Elementary School, at an hourly rate of \$11.67, effective November 11, 2008.

Maggy Michel, Secretary to the Directors of Elementary and Secondary Education, at an annual (pro-rated) salary of \$29,088 (*pending receipt of required documentation*), with a start date to be determined. Ms. Michel will fill the position created with the promotion of Deborah Galle.

Joshua Hart, Temporary Custodian, 3rd Shift High School, at an hourly rate of \$16.33. Mr. Hart will fill Debbie Werkheiser's position.

2. *Substitutes*

*The Administration recommends approval of the following substitute support staff for the 2008-2009 school year: (VIII, B-2)

Patricia Roth, Substitute Instructional Assistant, at an hourly rate of \$14.74.

Cheryl Schaedler, Substitute Instructional Assistant, at an hourly rate of \$14.74.

Sarah Schurkamp, Substitute Instructional Assistant, at an hourly rate of \$14.74.

Terrence Stauffer, Substitute Custodian, at an hourly rate of \$12.15.

Linda Koziel, Substitute Health Paraprofessional, at an hourly rate of \$12.63.

C. *Extra-Compensatory Positions*1. *2008-2009 Coach*

*The Administration recommends approval of the following coach for the 2008-2009 school year (*pending receipt of required documentation*): (VIII, C-1)

Kenneth Ziegler Assistant Wrestling** \$2239

***This position will be split 50/50 with Brenton Ditchcreek*

2. *Swim Bus Monitors*

*The Administration recommends approval of the following swim bus monitors for the 2008-2009 school year at an hourly rate of \$10.39 for the 2008-2009 school year: (VIII, C-2)

Leslie Hoke

Lori Michael

3. *Assistant to the Director of Athletics & Facilities Usage*

The Administration recommends approval of Michael Feifel, Assistant to the Director of Athletics and Facilities Usage (*Winter Season*) at a stipend of \$3,333.33, effective November 17, 2008 through March 21, 2009. This is a new position. (VIII, C-3)

IX. REPORTS

A. Committee Reports

B. Superintendent's Report... Mr. Liberati

C. Facilities Report... Mr. Liberati

X. OLD BUSINESS

XI. NEW BUSINESS

A. First Reading of Policy #801

The Administration recommends a first reading of Policy #801, *Public Records*. (XI, A)

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT